

1801/103  
WORKSHOP ORGANIZATION AND  
MANAGEMENT AND  
GENERAL INFORMATION  
Oct./Nov. 2018  
Time: 3 hours



THE KENYA NATIONAL EXAMINATIONS COUNCIL  
CRAFT CERTIFICATE IN FASHION DESIGN AND  
GARMENT MAKING TECHNOLOGY

MODULE I

WORKSHOP ORGANIZATION AND MANAGEMENT  
AND GENERAL INFORMATION

3 hours

INSTRUCTIONS TO CANDIDATES

*This paper consists of SIX questions.*

*Answer question ONE and any other FOUR questions in the answer booklet provided.*

*Maximum marks for each part of a question are as shown.*

*Candidates should answer the questions in English.*

**This paper consists of 3 printed pages.**

**Candidates should check the question paper to ascertain that  
all the pages are printed as indicated and that no questions are missing.**

*Answer question ONE (compulsory) and any other FOUR questions.*

1. (a) Explain **three** factors which influence the development of religion. (6 marks)
- (b) Outline **four** ways of dealing with waste in a factory. (4 marks)
- (c) State **four** advantages of maintaining sewing machines. (4 marks)
- (d) Describe **three** effects of corruption in a country. (6 marks)
2. (a) Highlight **six** ways of motivating employees at the work place. (6 marks)
- (b) Describe **five** activities carried out in each of the following stages of garment production:
- (i) preparatory; (5 marks)
- (ii) assembling. (5 marks)
- (c) Outline **four** ways of ensuring safety of tools in a workshop. (4 marks)
3. (a) Explain the following terms as used in a workshop:
- (i) specification; (2 marks)
- (ii) workshop layout; (2 marks)
- (iii) tolerance; (2 marks)
- (iv) basic time; (2 marks)
- (v) production. (2 marks)
- (b) Explain **five** aims of ensuring quality control in production. (10 marks)
4. (a) Outline **five** reasons for including allowances in standard working time in a factory. (5 marks)
- (b) Explain **three** aims of restricting visitors in a workshop. (6 marks)
- (c) Outline **three** reasons for ensuring cleanliness in a workshop. (3 marks)
- (d) Identify **six** advantages of a good workshop layout. (6 marks)

5. (a) Outline **four** ways of ensuring line balancing in production. (4 marks)
- (b) Explain **four** ways of improving safety in a workshop. (8 marks)
- (c) Highlight **four** advantages and **four** disadvantages of the line production system. (8 marks)
6. (a) Explain **five** ways of improving operators performance. (10 marks)
- (b) Outline **four** reasons for maintaining a First Aid kit in a workshop. (4 marks)
- (c) Highlight **six** ways of cultivating positive values in an organization. (6 marks)

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